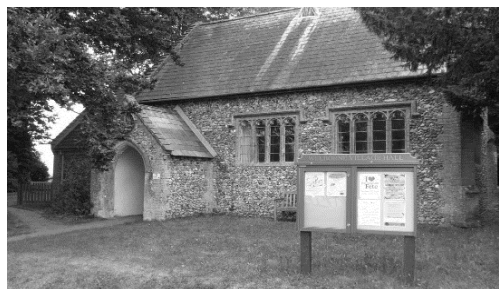


Welborne Village Hall Events Committee



Minutes: WVHEC M005

Date: 11 December 2018

Location: Welborne Village Hall

Version: 0.1

Members Present: Sharon Ferguson, Chair (SF), Nigel Shed, Secretary (NS), Ian Ferguson (IF), Andrew Egerton-Smith (AES), Colin Butcher (CB), Liz Whitaker (LW), Brian Hancock (BH), Dave Redshaw, (DR), Karen Rumsey (KR)

Apologies:

Minutes

1.0 Matters arising from previous minutes

Minutes of previous meeting (4 September 2018) approved and signed.

2.0 Committee Membership

2.1 Liz Whitaker (Nominated by IF, seconded by NS) and Karen Rumsey (Nominated by CB, seconded by DR) were appointed and welcomed to the Events Committee.

3.0 Treasurers Reports

3.1 SF reported on the success of events run in 2018. It was noted that although the film hire invoice for Journey's End had been received, it had not yet been paid.

4.0 Lettings

4.1 Noted a positive increase in bookings from villagers for private functions.

5.0 Village Events

5.1 Past Events

5.1.1 SF reported on recent success of the annual Christmas Fair, which, after expenses, had raised approximately £800 for village hall funds. Funds were also raised for Nightingale Care Home and the Church. SF expressed thanks to those who assisted on both the crafting days and on the day itself.

5.2 Setting Future Calendar Events

Date	Event	Lead(s)	Action/Comments
11 th Jan.	New Year Quiz and Supper	IF/SF/NS	Post meeting update: Event now sold out. Agreed to relocate bar to area adjacent to the store cupboard.
8 th Feb.	Film Night	IF/CB	Film: The Guernsey Literary and Potato Peel Pie Society. To be run under the Dementia Friendly banner. See note 1 below
8 th Mar.	Film Night	IF/CB	Film: King of Thieves
5 th Apr.	Dining Out Night	Teresa & Guy	To be run along similar lines to previous DO nights.
22 nd Apr.	Easter Egg Trail	SF	Additional volunteers required
17 th May.	Cheese & Wine Evening	BH	BH to advise on assistance required
22 nd June.	Family Fun Day/BBQ	All	Format of event to be confirmed
July.	To be confirmed		See note 2 below
Aug.	No Event		
20 th Sept.	Late Summer Quiz & Supper		Volunteers to run event requested (SF/IF/NS will run if required)
11 th Oct.	Village Film Night	IF/CB	Film to be confirmed – late summer
8 th Nov.	Village Film Night	IF/CB	Film to be confirmed – late summer
7 th Dec.	Welborne Christmas Fair	SF (+ all)	NS to book hall

Notes:

1) Films with Friends

IF indicated that since the last WVHEC meeting, rules for receiving a discounted film hire rate had been altered. Rather than receiving a discount per film there is now a one off bursary given to the Village to

be put towards film hire costs for the 2018/9 film night season. Bursary set at £75. It was agreed that the 8th Feb film night would still be run under the Films with Friends banner.

2) Future Events

It was suggested that for the July event consideration be given either to a Creative Arts East (CAE) Live event or to hire a local performer. LW to investigate guitarist/busker who recently played a set at North Tuddenham Village Hall for costing/availability and potential for a musical event.

The possibility of holding this event was discussed and thought to be a good idea. Committee view was that CAE events are high risk as costs are high. As a result such events require high attendance numbers to ensure a profitable/break even event, something that cannot be guaranteed given relatively small size of village.

6.0 Trustees

6.1 IF confirmed approval had been given for additional expenditure on items for village hall including; Loop Hearing, Fire Guard, Bike Rack and a Table Tennis table

6.2 IF had raised Events Committee concerns over potential Trustees plans for releasing Village Hall funds for activities/causes beyond the immediate locale and updated new members of the committee in this respect.

IF reported that the Trustees are very keen for the Events Committee to put on events that 'give back' to the village. They are supportive of a fun day/ festival on the meadow with all the attendant costs. They also feel that we should put on CAE live events irrespective of the potential for loss. In short, they want to take more risks and worry less about the profit. This was not well received by the Events Committee.

Andy Maule (Chair of Trustees) to attend next Events Committee meeting on 12th February, to put his views forward to the Committee.

7.0 Website

7.1 NS reported that page views per month are increasing

Date of next meeting: 19:30 - Tuesday 12 February 2019, Welborne Village Hall

Agenda Items to be with Secretary by Tuesday 5th February 2019